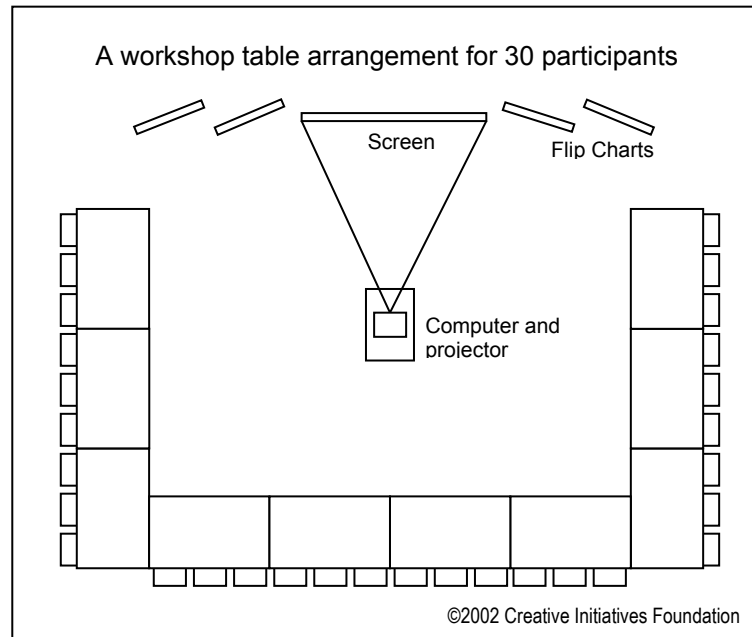


## Sample Workshop Layout

Creative Initiatives workshops are more successful when all of the participants are seated in a way that places everyone on an equal footing and allows everyone to see each other. Avoid having all of the executives or board members setting together.



During breakout sessions, small teams of 5-7 members each need to meet privately, so make sure there are enough available rooms close by. Each team room should have a table, a flip chart or white board, and enough chairs. Depending on the reporting out requirements, each team may also need transparencies, magic markers, etc.